

City of *Elgin*

*P.O. Box 128
Elgin, Oregon 97827
180 N. 8th
voice/fax 541 437-2253
elgin1@eoni.com*

October 22, 2003

Marya Nowakowski
NEOEDD, NE Oregon Alliance
101 NE First Street, Suite 100
Enterprise, OR 97828

Dear Marya,

Here is the draw-down request for the Elgin FBLA parking lot project. The paving was completed in late September and the final invoice was paid on October 16, 2003. This completes the project items covered by the NEOA grant.

By way of explanation: the original project conceived paving the entire area surrounding the auto parts store (ref. to the enclosed map). However the contractor estimate for this scope was in excess of \$68,000.

The City was not able to get an easement for the portion of the alley next to the post office (outlined in green). The post office leases this property from an absentee land lord and neither the City nor the Postal Service could get them to respond. With this deletion and also deleting everything else either side of the parts store (outlined in blue), the project estimate was within the range of our resources, (\$21,000 including in-kind and force account).

We received three bids for the work, two in line with the projected cost and one considerably lower. We accepted the low bid from High Desert Aggregate. Due to this bid price, we were able to add back into the project, that portion of the alley for which we had an easement. The final project scope is shown highlighted in yellow. Even with this addition we were able to complete the paving well under budget.

The FBLA club has done an outstanding job of lining up help and contributions to get this project completed. Their work is a real benefit to the community and an accomplishment they can be very proud of.

Thanks also go to the NEO Alliance for their support, and to the NEOEDD staff. Thank you.

Joe Garlitz, Recorder/Administrator

cc. Elgin FBLA

Opera House

RECYCLE

Idaho Northern Railroad

Albany St.

HARDWARE

VACANT

BRUNSWICK

2ND HAND

TENT SHOP

KRAUSE

POST OFFICE

AUTO

PARTS

No easement from Post Office owner
→ Alley

deleted to reduce propert cost

original Project boundary

Project as constructed

82

[N. 82

Way

82

Highway 2004 DIVISION 517

01-03 Rural Investment Program
 An Economic Development Program Funded by the Oregon Lottery
 Drawdown Request/Authorization for Disbursement

From: City of Elgin (FBLA)
 108 N 8th Ave
 Elgin OR 97827
 541-437-2253

To: NEOEDD
 101 NE First Street, Suite 100
 Enterprise, OR 97828
 426-3598 or 1-800-645-9454

PART 1 - To Be Completed By Recipient

1. The undersigned requests reimbursement for the following listed expenses which were incurred in executing the Business expansion activities specified in the Grant Contract dated January 23, 2003 This project has a .80:1 match/grant funds ratio.

2. Budget Category	R.I.P Budget Amount	Previously Drawn	Applicant Match Committed	Previous Match Counted	Current Expense	For NEOEDD Use Only	
						Expense Counted as Match	Expense to be Reimbursed
Pave recycling area in Elgin	10,000.00	0.00	8,000.00	0.00	15,620 ⁰⁰		
	10,000.00	0.00	8,000.00	0.00	15,620		

3. Documentation supporting this request is attached. Expenditures were made for the purposes stated. Documentation shall be in the form of invoices backed up with canceled checks or receipts showing that the amount has been paid.

10-22-2003
 Date

Joe GABRITZ Administrator
 Typed/printed name and title of person signing this form

[Signature]
 Signature

Part 2 - For NEOEDD Use Only

This request and the attached documentation have been examined by the undersigned and except as noted are found to be in compliance with the Grant Contract. Reimbursement in the amount of \$_____ is approved.

 Date Signature

Part 3 - For NEOEDD Use Only

Check No. _____ issued on _____ mailed on _____
 Date Date Initials

FBLA PARKING LOT PROJECT

GRANT ITEM: Ground preparation and paving

20 yds leveling gravel (Timber Rock)	\$120.00
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Compactor roller rent (Eastern Oregon Rental)	\$300.00
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Finish prep and paving (High Desert Aggregate)	<u>\$15,200.00</u>
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Total Allowable Project Cost (Invoices attached)	\$15,620.00
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High Desert Aggregate & Paving, LLC
PO Box 1929
Redmond OR 97756

License: 150142

Invoice

Invoice#: 299

Date: 09/29/2003

Billed To: City of Elgin
P.O. Box 128
Elgin OR 97827

Project: P03-299 City of Elgin
P.O. Box 126
Elgin OR 97827

Due Date: 10/10/2003

Terms: 10TH

Order#

Description	Quantity	Unit	Unit Price	Amount
Prep and pave parking lot	18,000.0000	SF	0.750000	13,500.
FBLA donation	-1.0000		500.000000	-500.
Added parking area	1.0000		2,200.000000	2,200.

*A service charge of 18% per annum will be charged on all amounts
overdue on regular statement dates.*

Thank you for your prompt payment!

Amount Due	15,200.0
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EASTERN OREGON RENTAL & SALES #1
2007 ADAMS AVENUE
LA GRANDE, OR 97850
541 963-7368 FAX 963-4717

STATEMENT OF ACCOUNT # 230 AS OF Mon 06/30/03

Page

CITY OF ELGIN
100 N. 8TH AVE
ELGIN, OR 97827

437-2253 CITELG

TRANSACTION LIST

Contr #	Stat Date-out	Contract Info	P.O. #	Job #	Subtotal	Other	Dwg Wvr	Tax	Total	Paid	Balance
	Stat Date-in	Qty Item Name			Amount						
37482	CLSD 06/10/03				77.05	0.00	7.71	0.00	84.76	0.00	84.76
	In 06/11/03	1 COMPACTOR, VIB PLATE 150-200LB			77.05						
37663	CLSD 06/17/03				1025.00	0.00	96.00	0.00	1121.00	0.00	1121.00
	In 06/27/03	1 COMPACTOR, VIB. ROLLER WACKER			960.00						
	Merch / /	1 0 DELIVERY, HOURL			65.00						
Totals for this billing period									1205.76	0.00	1205.76
Credits											0.00
Current balance											***** * 1205.76 *****

BERMUDA BLUE, SUNKISSED ORANGE, TROPICAL TEAL, AND CITRUS GREEN.. EORS HAS ALL THE HOT NEW COLORS FOR ALL YOUR PARTY NEEDS!!!!

ACCOUNT AGING SUMMARY

Under 30	30-60	60-90	Over 90	Days
1205.76	0.00	0.00	0.00	

✓ #17032
Pd 7-9-03

002 100 200 205 84.76
Patching

Roller

{ 002 100 300 236 300.00
FBLA parking lot
024 100 300 145 821.00
RV Park

INVOICE

TIMBER ROCK
Keith Powelson
1020 Crescent Lane
Imbler, OR 97841
541 534-4651

Sold to: City of Elgin
P.O. Box 128
Elgin, OR 97827

Date 06-30-2003

Description	Quantity	unit price	Total
3/4" minus crushed rock; Streets	300 cu. yd.	\$6.00	\$1,800.00
<i>2102/100200 047</i> <i>Streets 280 yds \$ 1,680.00</i> <i>Parking lot 20 yds \$ 120.00</i> <i>✓ #17071</i> <i>7-9-2003</i>			
			\$1,800.00

**Community
BANK**

CITY OF ELGIN
P.O. BOX 128
ELGIN, OR 97827

17071

07/17/2003

\$\$\$1,800.00

THOUSAND DOLLARS AND NO CENTS

KEITH POWELSON
201 7501
Elgin, OR 97827

00170710 01232038785 01 00400000 700001850000

Ck#: 17071 - Amt: \$1,800.00

CITY OF ELGIN
P.O. BOX 128
ELGIN, OR 97827

07/17/2003

\$\$\$13,560.99

THIRTEEN THOUSAND FIVE HUNDRED AND NINETEEN CENTS

00170710 01232038785 01 00400000 700001850000

07/17/03 - Amt: \$13,560.99

CITY OF ELGIN
P.O. BOX 128
ELGIN, OR 97827

17072

07/25/2003

\$\$\$50.00

FIFTY DOLLARS AND NO CENTS

CITY OF ELGIN
P.O. BOX 128
ELGIN, OR 97827

00170710 01232038785 01 00400000 700001850000

Ck#: 17072 - Amt: \$50.00

CITY OF ELGIN
P.O. BOX 128
ELGIN, OR 97827

07/25/2003

\$\$\$5,284.63

FIVE THOUSAND TWO HUNDRED AND SIXTY-THREE CENTS

00170710 01232038785 01 00400000 700001850000

07/25/03 - Amt: \$5,284.63